

# Privacy Statement

## Introduction

B.V. Speciaaldrukkerij Losekoot attaches tremendous importance to the protection of your personal data. In this Privacy Statement, we want to give you clear information on how we handle personal data.

We make every effort to safeguard your privacy and handle personal data with great care. B.V. Speciaaldrukkerij Losekoot complies with all applicable laws and regulations, including the General Data Protection Regulation. This means we will always:

- Use your personal data for the purposes they were provided for. These purposes and the type of personal data used are described in this Privacy Statement.
- Process personal data using only the minimum data required for the purposes for which they were being processed.
- Ask for your express permission if we need it for the processing of your personal data.
- Have taken all appropriate technical and/or organizational measures necessary for the protection of your personal data.
- Refrain from sending your personal data to a third party, unless it is necessary to carry out the purposes for which the data was provided.
- Be aware of your rights regarding your personal data, keep you informed of them and respect them.

## Purpose for which we use your personal data

B.V. Speciaaldrukkerij Losekoot uses your personal data for the following purposes:

- To deliver our products to you. Your data is used to process, execute, produce and deliver orders to your chosen address;
- To call your attention to (new) products;
- To issue and request quotations;
- To handle payments;
- Information about your activities on our website;
- To give you the opportunity to make a Losekoot account online.

For the above purposes, we ask for the following personal information:

- Forename and surname
- Gender
- Address
- Telephone number
- E-mail address
- Bank account number
- Information about your activities on our website
- Internet browser and type of device
- IP address

## Provision to third parties

The data you have provided may be made available to third parties if it is necessary for the carrying out of the objectives described above.

We never give personal data to third parties with whom we don't have a data processing agreement. With third parties (processors) with whom we do have such an agreement, we take all possible measures to ensure that the security of your personal data is safeguarded.

Furthermore, we do not make your personal data available to other parties, unless it is legally required and/or permissible: e.g. If police in the course of an inquiry request from us (personal) data. In this case, we are required to cooperate and obligated to make this data available. In addition, we can make personal data available to a third party if we have your written permission to do so.

We never make personal data available to parties based outside the EU.

### **Minors**

We only process the personal data of minors (persons below the age of 16) if we have been given written permission by parents, guardians or legal representatives.

### **Storage Period**

B.V. Speciaaldrukkerij Losekoot does not store personal data longer than necessary for the purposes for which they were provided or for longer than required by law.

### **Cookies**

B.V. Speciaaldrukkerij Losekoot only uses analytical cookies which do not infringe on your privacy. A cookie is a small text file which is stored on your computer, tablet or smartphone when you first visit our website. The cookies which we use are necessary for the website's technical operation and your own ease of use. They ensure the website works properly and will, for example, remember your preferences. We also use them to optimise our website. You can opt out of cookies by setting your internet browser so that it no longer stores cookies. In addition, you can delete all previously saved information via your browser settings.

### **Security**

B.V. Speciaaldrukkerij Losekoot takes the protection of your personal data very seriously and takes all appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized changes.

### **Rights concerning your data**

You have the right to inspect, rectify or delete any of your personal data which we have in our possession. You can also file an objection to your personal data (or any part of it) being handled by one of our processors. You also have the right for your data to be transferred to you or directly to another party if you so wish. However, we can ask you for proof of identity before carrying out the aforementioned request.

### **Complaints**

If you have a complaint about how your personal data is used, we ask that you please contact us. We would of course find it highly regrettable if we were not able to satisfy your complaint. You have the right to submit a complaint to the Dutch Data Protection Authority, which is the supervisory authority in the field of privacy.

If you suspect that your personal data is not properly protected or there are indications that it is being misused, please contact us at [info@losekoot.nl](mailto:info@losekoot.nl).

### **Changes**

New developments happen quickly and sometimes the personal information we ask you to provide and the way we use it may change. Regulations can also change and, in that event, we may need to alter this Privacy Statement accordingly. We therefore ask that you check this Privacy Statement regularly so you will stay correctly informed. If there are any major changes, we will also alert you via our website.

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